

FRECKENHAM PARISH COUNCIL
Members of the Council are hereby summoned to attend
a Meeting of Freckenham Parish Council on
Monday 10 July 2017 at 7.30 pm at Freckenham Village Hall

AGENDA

28. Apologies for absence & approval of reasons tendered
29. Declaration of interest in any items on the agenda
30. Members of the public are invited to speak on any item within the Agenda for a maximum time of three minutes
31. To receive reports from the County Councillor, District Councillor and to receive the Police Newsletter
32. To confirm the minutes of the AGM meeting held on 8 May & the Extra Ordinary Meeting held on 2 June 2017.
33. Matters arising from the Minutes not covered in the Agenda.
34. Planning:-
 - 34.1. To consider any planning applications:-
 - 34.2. To note applications determined:-
 - 34.3. Single Issue Review (SIR)
To consider any further details, if received, on the Forest Heath Local plan consultations
 - 34.4. To receive an update on the Neighbourhood Village Plan
35. Recreation Ground and other assets:-
 - 35.1 Playground Report.
 - 35.2 Update on grass cutting and path weeding
 - 35.3 To consider replacement of damaged bench seat
 - 35.4 Any other matters relating to the Recreation Ground.
 - 35.5 Update on Bridge plants area shuttering.
 - 35.6 Overgrown hedges covering footpaths.
 - 35.7 To discuss the Notice Boards
36. Highways Inspection - Cllr Wheeler to report.
37. SALC
 - 37.1 To confirm the date of the next meeting as Tuesday 12th September at Barrow
 - 37.2 To consider training courses for 2017-18
38. FHDC Town & Parish Forum - to confirm the date of the next meeting as Thursday 13th July at Newmarket Sports Pavilion.
39. Financial Matters:-
 - 39.1. To confirm payment of invoices (schedule as at 4/7/2017 attached).
 - 39.2. To consider any invoices received after the Agenda was issued - to be tabled on the night.
 - 39.3. Clerk to report on the Internal Auditor's Report on the 2016/17 Accounts – attached
 - 39.4. Clerk to report on Quarter 1 April to 30 June 2017 Accounts – summary sheet attached
 - 39.5 To confirm update of Asset Register - attached
 - 39.6 To consider undertaking a financial risk assessment
 - 39.7. To consider any charitable donations under S.137 of the Local Government Act for 2017-18.
40. Working Groups Report:-
 - 40.1. Circular Walk - Cllr. Barton to update.
 - 40.2. Update on review of Risk Assessment
 - 40.3. Emergency Plan – Cllr. Pearson to report on updates, if any.
 - 40.4. Defibrillator monthly check Report – Cllr. Barton.
 - 40.5. Community Speedwatch – Cllr. Cornell to report.
41. BT Telephone Box
Cllr. Barton to report on refurbishment date.
42. Correspondence Received:-
To note correspondence received.
43. Urgent Business:-
Such business which, in the opinion of the Chairman, should be considered as a matter of urgency to be specified in the minutes.
44. Future Meetings:-
To confirm the date of the next meeting as 11 September 2017.

4 July 2017

Hilary A Gurner
Clerk to the Council
4 Holmsey Green Gardens
Beck Row
Bury St Edmunds
Suffolk IP28 8HH
Tel: 01638 718241
Mob: 07984 309744

rec'd 30/6

G.C.SORE

Carpenter and Small Builder

Also PVCu

Windows, Doors, Porches and Conservatories

Tel: (01638) 667030

Mobile Tel: 07831 591 700

e-mail gcsore@hotmail.co.uk

Date 27/06/17

Estimate

To Hilary Gurner Ref Shuttering Freckenham

To strengthening the shuttering by tying in with more timbers & bigger upright posts to hold new shutter timbers in place, Clear all rubbish from site.

Price of £ 280 + VAT

**Freckenham Parish Council
Invoices for Payment
For Meeting on Monday 10 July 2017**

<u>Name</u>	<u>Details</u>	<u>Q no.</u>	<u>Amount</u>
C W Kirk Lawnmowers Ltd	Purchase of Ride-On Mower (pd on 2/6/2017)	906	£4,518.00
NFU Mutual	Insurance for the above (pd on 12/6/2017)	907	£227.51
Mrs H A Gurner	Clerk's Salary (June & July 17)	908	£521.94
HMRC	PAYE for June & July 2017	909	£61.40
Mrs H A Gurner	Clerk's Expenses (May & June 2017)	908	£168.01
Mr D E Wheeler	Chairman's Allowance	910	£100.00
Hills Accounting Services	Internal Audit Report	911	£130.00
		TOTAL	£981.35
	Already paid out of bank account balance, so not included in the total of payments!		
Bank Balance as at	Current a/c		£2,013.00
4 July 2017	Deposit a/c		£7,612.42
	Petty Cash		£0.00
			£9,625.42
Payments recently rec'd			£0.00
			£8,644.07

Internal Audit Review – Freckenham Parish Council

Internal Audit Review
For
**Freckenham Parish
Council**

For the period 1 April 2016 to 31 March 2017

Issued to: Freckenham Parish Council Clerk

Auditors: Hills Accounting Services
1 Meadow Drive
Lakenheath
Suffolk
IP27 9JG

Date of Report: 01 June 2017.

Signed: 

Steve Hills

Internal Audit Review – Freckenham Parish Council

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Internal Audit Review – Freckenham Parish Council

1. Introduction

In accordance with the Accounts and Audit Regulations 2015, as amended Local Councils are required to 'maintain an adequate and effective system of internal audit of their accounting records and control systems.'

The purpose of this internal audit is to review whether the systems of financial and other controls put in place by the Council are effective. The regulations require an audit to be carried out by an internal auditor who is both independent of the operations of the Council and competent to carry out the role.

2. Aims and Objectives

To carry out the annual internal audit review of Freckenham Parish Council in accordance with the NALC guidelines.

3. Findings

The aim of this internal audit is to report to Freckenham Parish Council on the accuracy and appropriateness of the financial reporting by the Council. It is not the internal auditors' role to actively seek evidence of fraud, corruption, error or mistakes.

NALC have put forward ten subject areas which internal auditors should concentrate on.

1. Proper Book-keeping
2. Financial Regulations
 - standing orders
 - payment controls
3. Risk Arrangements
4. Budgetary Controls
5. Income Controls
6. Petty Cash Procedures (Not applicable as Petty Cash is not used)
7. Payroll Controls
8. Asset Controls
9. Bank Reconciliations
10. Year-end Procedures

Each of these areas has been addressed by the year-end audit.

NALC have not drawn up a standard internal audit programme/checklist for parish councils as each council has varying needs. I consider that the audit programme which I have followed to be full and comprehensive and therefore adequate to cover the above ten areas.

The findings from the internal (end of year) audit review carried out for Freckenham Parish Council are as follows:

Proper Book-keeping

The Clerk to the Council maintains an adequate book-keeping system on an ongoing basis, whereby it is easy to trace transactions back to source records and through to final accounts summaries.

Financial Regulations – Standing Orders

The Council has an adequate set of Standing Orders which cover all the necessary areas, and which are updated when new requirements/regulations arise. This way the Council is able to keep abreast of new developments that occur regarding local government requirements and regulations.

Financial Regulations – Payment Controls

Standing orders require 3 tenders to be sought if expenditure is likely to exceed £5000 or requires 3 quotes if it is below £5000 but above £2000 or 3 estimates if it is below £2000 but above £500. Expenditure below £500 must on a 'best value for money' basis. In the year there were no payments at the levels requiring Tenders or Quotes to be sort, that

Internal Audit Review – Freckenham Parish Council

were not exempt by way of their nature. There were a few transactions that fell into the 'Estimate' category and these too were exempt by way of their nature.

Risk Arrangements

The Council undertakes a risk assessments appropriate to all its activities. The Playground equipment is subject to an annual safety assessment by RoSPA.

Budgetary Control

The Clerk prepares an annual budget based on historical evidence and knowledge of up and coming plans. The budget process includes calculating the Precept for the forthcoming year.

Income Controls

All income has the correct supporting documentation, paying in books, and there is proper recording in the minutes.

Payroll Controls

The Council operates its payroll within the HMRC guidelines.

Asset Controls

The Council's assets are listed on an Asset Register which is maintained on an on-going basis, and valued annually.

Bank Reconciliations

The two bank accounts are reconciled to the cash book monthly. There were no balancing figures.

Year-end Procedures

Year-end procedures appear to be satisfactory.

4. Conclusions

It is the Internal Auditor's opinion that the Financial report of Freckenham Parish Council does not give rise to any significant areas of concern, regarding the accuracy and appropriateness of the report prepared by the Council.

5. Recommendations

There are no recommendations

INTERNAL AUDIT CHECKLIST FOR PARISH COUNCILSFRECKENHAM PARISH COUNCIL – 2016/17

	Yes / No	COMMENTS
1. PROPER BOOK-KEEPING		
Is the cash book kept up-to-date and balances regularly verified against a bank statement?	Yes	The cash book is kept up-to-date on an on-going basis and the bank statements received on a monthly basis
Are the cash book records supported by vouchers, invoices or receipts?	Yes	Each entry in the cash book is supported by a receipt, invoice or explanatory document.
Are the balances arithmetically correct?	Yes	
Does a councillor or other member of staff check or verify the balances?	Yes	One Councillor is appointed annually, who is responsible for 'over-seeing' the work of the RFO. The financial information is reviewed by them prior to each meeting. Cllr Wheeler appointed 13/13/2016.
2. FINANCIAL REGULATIONS – Standing Orders		
Are copies of Standing Orders, Financial Regulations and any internal instructions available?	Yes	
Inspect the documents, have they been reviewed or can any recommendations for improvement of these documents be made?	Yes	On 16/03/16 amended STO's were adopted by the Council.
Has a responsible Financial Officer been appointed?	Yes	From 21/09/2015 Hilary Gurner – Clerk to the Council. Reaffirmed 31/03/2016.

APPENDIX A

	Yes / No	COMMENTS
FINANCIAL REGULATIONS – Payment Controls		
Have purchase order procedures been followed	Yes	
- Are the correct No of estimates, quotes, tenders obtained?	Yes	
- Is proper purchase authorisation given?	Yes	
Has purchase payment procedures been followed		Each payment made by the Council has supporting invoice/receipts. Invoices are signed or initialled by a councillor as approval of the invoice. The cheque number is written on the 'paid' invoice. Returned cheques are subsequently attached to the invoice to which they relate.
- supporting paperwork, fully approved invoice	Yes	
- authorisation for payment granted	Yes	Each Council meeting has a section for financial transactions -- in this section all payments are authorised.
- VAT identified appropriately for reclaim	Yes	VAT is listed separately in the accounts and each year is promptly reclaimed.
FINANCIAL REGULATIONS – General		
Check that the systems put in place by management are working and appropriate.	Yes	The systems put in place are outlined in the Councils Standing Orders/Financial Regulations.
Is S137 expenditure separately recorded and within statutory limits?	Yes	S137 payments are identified clearly in the cashbook
Check payments of interest and principles in respect of loans are in accordance with the agreed schedule	N/A	The Council has no loans outstanding

APPENDIX A

	Yes / No	COMMENTS
3. RISK MANAGEMENT		
Has a Risk Assessment been carried out?	Yes	Annual inspection of Playground Equipment is carried out by ROSPA. General Risk Assessment was carried out in May 2016
Has a review of the council's insurance been undertaken?	Yes	The renewal of the existing Insurance was approved on 02/11/16. Assets are added and deleted throughout the year.
Has a review of the council's systems been undertaken? (Budget setting and insurance review are annual activities while review of systems may be less frequent)	Yes	Internal audit is carried out annually, which incorporates an objective review of council's systems. Dated 27 June 2016
Have the above been noted in the minutes?	Yes	04/07/2016
Check minutes for the year for any suggestion of unusual activity and evidence that risks are being identified and managed?		
	None found	
4. BUDGETARY CONTROLS		
Has a budget been properly prepared and adopted in setting the precept?	Yes	Draft Budget presented 02/11/16. Budget approved and Precept set at £11500 on 16/01/17.
Are regular reports of expenditure and variance from budget put to the Council?	Yes	16/01/2017
Are the reasons for any significant variances documented and put to the Council?	Yes	All variances were annotated with an explanation.
5. INCOME CONTROLS		
Is there evidence that the precept and grant income is properly and promptly received?	Yes	

APPENDIX A

Does the precept recorded in the cash book agree with the amount paid by the District Council?	Yes	Total Received £11302.
Has any unusual or cash-based income been accounted for?	n/a	No unusual or cash-based income has been received
Are tickets/receipts issued for all income?	Yes	
Is there segregation of duties of the cashier and the invoice-raising clerk?	No	Not possible – as only a small parish with one Clerk however, controls are in place whereby 1 councillor signs each invoice & 2 sign each cheque.
6. PETTY CASH PROCEDURE	n/a	There is no petty cash
7. PAYROLL CONTROLS		
Are there payments for wages and salaries?	Yes	
Is PAYE/NIC correctly deducted from employees' gross pay and paid to the Inland Revenue?	Yes	The payments are subject to HMRC employment tax & NIC rules and deductions paid to HMRC accordingly. Government approved Payroll Software is used.
8. ASSET CONTROL		
Does the Council maintain an asset register?	Yes	
Is the asset register kept up-to-date?	Yes	
Is there evidence that the continuing existence of those assets is checked on a regular basis?	Yes	

APPENDIX A

	Yes / No	COMMENTS
Does asset insurance valuation agree with those in the asset register?	Yes	
9. BANK RECONCILIATIONS		
On receipt of a bank statement is a reconciliation of the appropriate cash book record carried out?	Yes	The Bank control account is periodically reconciled to the Bank Statement by the Clerk of the Council. The statement is dated and marked 'Reconciled' upon completion.
Ensure that no 'balancing' items are used	None	
Check in detail year end balances and reconciliation	Yes	Balances reconciled to Bank Statements at 31/03/17
10. YEAR-END PROCEDURES		
Has an appropriate accounting basis been used?	Yes	Accounts have been prepared on a Receipts and Payments basis, consistent with previous years.
Can figures be followed through on working papers?	Yes	
Are adjustments, transfers, contras etc fully explained or justified?	Yes	
Check sample of figures	Yes	Checked all transactions for July 2016 and December 2016.
Has consideration been given to proper valuation of assets and liabilities?	Yes	
Is a system in place for identifying outstanding amounts (receivable and payable) and that transaction in one year that may relate to another are identified	Yes	The only Debtor identified is VAT Refund which is reclaimed in the first month of the new financial year. No Creditors were identified.

**FRECKENHAM PARISH COUNCIL 2016/17
CHECKLIST FROM THE COUNCIL STANDING ORDERS**

	COMMENTS
ACCOUNTING AND AUDITING	
Have all accounting procedures been followed and financial records prepared?	Yes
Have the annual financial statements been completed at the end of the financial year?	Yes
Has the annual return been submitted for approval and authorisation from the council?	To be submitted after June 2017 meeting.
BANK ACCOUNTS	
Has authorisation been given and a note in the minutes made if bank accounts have been set up or closed?	Bank signatories last changed 21 March 2016 as reported in the Clerk's report.
Are the bank accounts regularly reviewed for efficiency?	Transfers are made to the higher rate deposit account demonstrating good management within the accounts.
Are all bank accounts in the Council's name?	Yes
Is all income banked?	Yes
Does the Council have both a current account and a high interest account?	Yes
Do cheques have 2 councillors' signatures?	Cheque counterfoils signed by 2 signatories
Are cheques used in sequential order?	Yes
INCOME	
Is all money due to the Council collected?	Yes
Is money banked promptly after receipt and intact?	Yes
Ensured that personal cheques have not been cashed out of money held on behalf of the Council?	None
Has the Clerk promptly completed any VAT return required?	Yes
Are all charges made for premises, services, etc annually reviewed?	No charges are levied
Are all bad debts in excess of 3 months reported to the financial committee?	None.
ANNUAL BUDGETS	
Has a budget been prepared, as a basis for setting the precept, no later than January?	Yes – agreed by Council 15 Jan 2016 for 2016/17 £11302 and 16 Jan 2017 for 2017/18 £11500
Are all Council members supplied with a copy?	Yes

APPENDIX B

	COMMENTS
Has actual expenditure been compared against the budget?	A statement of significant variances has been produced.
Are amendments made to the budget if additional expenditure is envisaged?	No additional expenditure was envisaged
EXPENDITURE	
Has the full Council given prior agreement for expenditure?	Yes
PAYMENT OF ACCOUNTS	
Is a list of 'verified' invoices prepared for approval at the next Council meeting?	Yes
Is all expenditure accompanied by invoices, orders, letters, etc	Yes
Has at least one of the cheque signatories initialled the invoice to cross confirm it agrees with the cheque details?	All invoices are presented with cheques to signatories. All invoices were initialled,
Is the cheque number added to the 'paid' copy invoice?	Yes
Have all payments been made by cheque?	Yes (except for the banks own charges)
ORDERS	
Are all orders for goods confirmed in writing on Council headed paper or on order forms and retained?	No order documentation was provided.
Has value for money been obtained by acquiring 3 tenders where expenditure is likely exceed £5000, and 3 quotes where it is expected to be above £1000/£2000 and less than £5000 and 3 estimates between £500 and £2000 ?	Yes
STAFF PAYMENTS	
Has the Council annually reviewed staff payments?	Yes
Are all salary levels and adjustments approved by Council and minuted prior to implementation?	Yes
Are tax and NI liabilities met?	Yes
TENDERS	
For expenditure that is likely to exceed £5000 were 3 tenders sort?	N/A
Was the invitation to tender in writing with a specification and returned in 'sealed tender' envelopes?	N/A
Are sealed tenders only opened before a relevant committee/or full council on the date agreed?	N/A

APPENDIX B

	COMMENTS
INSURANCE AND RISK ASSESSMENT	
Is adequate insurance obtained including cover for property, third party liability, fidelity guarantee, employer's liability, etc?	Yes
Has an annual risk assessment been prepared and undertaken?	Yes – May 2016.
Has adequate insurance been obtained taking into account the risk assessment?	Yes
Does the RFO notify the Council of new risks that arise?	Yes
Is the level of cover reported annually to full Council for approval?	Yes
Does the RFO process all claims and inform the Council?	No claims
ASSET REGISTER	
Is an asset register maintained and reviewed annually by Council?	Yes
STANDING ORDERS	
Has the Council reviewed the Financial Regulations of the Council from time to time?	The Council has adopted the NALC model financial regulations. Adopted – May 2014 Updated – 18/01/2016
Are declarations of interest made and relevant procedures followed?	Yes
LOANS AND INVESTMENTS	
Are all loans in the Council's name and for a set period?	The Council has no loans outstanding
Are investment certificates provided?	The Council has no investments other than money held in two bank accounts. All bank statements have been provided.

Annual internal audit report 2016/17 to

Enter name of smaller authority here:

FRECKENHAM PARISH COUNCIL

This smaller authority's internal audit, acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with relevant procedures and controls expected to be in operation during the financial year ended 31 March 2017.

Internal audit has been carried out in accordance with this smaller authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this smaller authority.

Internal control objective	Agreed? Please choose only one of the following		
	Yes	No	Not covered**
A. Appropriate accounting records have been kept properly throughout the year.	✓		
B. This smaller authority met its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This smaller authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.			✓ NO PETTY CASH
G. Salaries to employees and allowances to members were paid in accordance with this smaller authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic and year-end bank account reconciliations were properly carried out.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. (For local councils only) Trust funds (including charitable) – The council met its responsibilities as a trustee.			✓

For any other risk areas identified by this smaller authority adequate controls existed (list any other risk areas below or on separate sheets if needed)

Name of person who carried out the internal audit: STEVEN HILL

Signature of person who carried out the internal audit:  Date: 01/06/2017

*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).
 **Note: if the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned, or, if coverage is not required, internal audit must explain why not (add separate sheets if needed).

Summary Sheet for Quarter 1

Agenda Item 39.4

Freckenham Parish Council					
Receipts & Payments Summary 2017/18					
31/03/2017	Description	31/03/2018	BUDGET	VARIANCE	
	RECEIPTS				
£11,302.00	Precept	£5,750.00	£11,500.00	50.0%	
£4.55	Bank Interest	£0.23	£5.00	4.6%	
£1,851.03	Grants	£500.00	£0.00		
£180.00	Parish Pump Advertising	£35.00	£200.00	17.5%	
£70.00	Other Income	£1,650.00	£0.00		
£557.13	VAT repayment	£0.00	£380.00	0.0%	
£13,964.71	TOTAL RECEIPTS	£7,935.23	£12,085.00	65.7%	
	PAYMENTS				
£860.97	Parish Pump	£0.00	£800.00		
£275.88	Subscriptions	£172.66	£300.00	57.6%	
£425.00	Audit Fees	£0.00	£125.00		
£717.75	Administration	£114.99	£600.00	19.2%	
£3,416.70	Clerk's Salary	£583.34	£3,500.00	16.7%	
£0.00	Clerk's Expenses	£78.21	£0.00		
£266.35	Councillor Expenses	£35.10	£200.00	17.6%	
£1,086.33	Insurance	£230.75	£1,130.00	20.4%	
£0.00	Capital Expenditure	£3,765.00	£0.00		
£300.00	Section 137 / 142 'Free resources' & Donations	£30.00	£300.00	10.0%	
£1,880.20	Street Lighting	£0.00	£2,200.00	0.0%	
£1,453.13	Maintenance	£340.80	£400.00	85.2%	
£435.00	Open Spaces	£65.50	£700.00	9.4%	
£489.67	Miscellaneous	£36.00	£120.00	30.0%	
£5.00	Lease of Land	£5.00	£5.00	100.0%	
£0.00	Footpaths	£0.00	£0.00		
£417.00	Training	£91.00	£185.00	49.2%	
£0.00	Contingency	£0.00	£1,400.00	0.0%	
£744.37	VAT on Payments	£801.50	£380.00	210.9%	
£12,773.35	TOTAL PAYMENTS	£6,349.85	£12,345.00	51.4%	

Freckenham Parish Council

Asset Register

As at 31 March 2018

Movements during the year

Purchases:

		£ <u>Paid</u>	£ <u>Funding</u>	£ <u>Net Value</u>	
2.6.2017 Snapper 48" Zero turn ride-on	Garaged at Shores Close	£3,583	£1,500.00	£3,583.00	SCC Locality Budget Cllr. Waters
2.6.2017 Mulching kit for 48" deck	Garaged at Shores Close	£183	£0.00	£183.00	
		£0	£0	£0	
		£3,766	£1,500	£3,766	

Disposals:

25.5.2017 Ford Tractor (KVE 173G)	Shores Charity Shed	£2,000	£0	£2,000
25.5.2017 Finishing Mower	Shores Charity Shed	£1,500	£0	£1,500
		£3,500	£0	£3,500

TOTALS £266 £1,500 £266

<u>As at 31 March 2017 the following assets were held:</u>				
<u>COMMUNITY ASSETS</u>	<u>Location</u>			
Recreation Ground (held on lease)		£1	£0	£1
Land adjacent to The Street (held on licence)		£1	£0	£1
Bus Shelter	The Street	£15,000	£0	£15,000
Village Sign	Top of North Street	£2,000	£0	£2,000
Street Lights (34 + bus shelter)	The Driftway, Mortimer Lane, East View, North St, Elms Rd, Chippenham Rd, Mildenhall Rd, The Street, Church Lane	£12,500	£0	£12,500
Parish Notice Boards (3)	Mildenhall Rd, The Street, Chippenham Rd	£1,500	£0	£1,500
War Memorial (Listed Grade II 15 May 2007)	Church Lane	£20,000	£0	£20,000
<u>NON CURRENT ASSETS</u>				

Defibrillator, cabinet & A4 Triangle Wall Sign	Bus Shelter	£1,375	£0	£1,375
Speedgun	Cllr. Cornell's address	£1	£0	£1
Play area fencing	Recreation Ground	£4,000	£0	£4,000
Swings (2 bay, 4 seats)	Recreation Ground	£2,000	£0	£2,000
Slide (4.4m)	Recreation Ground	£2,000	£0	£2,000
Mini Globe	Recreation Ground	£300	£0	£300
Motorbike Mobile	Recreation Ground	£900	£0	£900
Safety Matting	Recreation Ground	£6,500	£0	£6,500
Goal Posts	Recreation Ground	£300	£0	£300
Seats (5)	Recreation Ground (3) & The Street (1) & East View (1)	£1,000	£0	£1,000
Trough Planters (3)	The Street	£1,200	£0	£1,200
Basket Ball net & concrete pad	Recreation Ground	£350	£0	£350
Seven-a-side post & nets (2)	Recreation Ground	£500	£0	£500
See Saw	Recreation Ground	£2,700	£0	£2,700
Grit Bin	Elms Road	£100	£0	£100
Walkthrough picnic table - recycled plastic	Recreation Ground	£350	£0	£350
Fold Down Post	Recreation Ground	£68	£0	£68
Seat - recycled plastic	Recreation Ground	£350	£0	£350
Litter Bin	The Street	£128	£0	£128
Dog Waste Bins x 3	Mortimers Lane, Elms Road & Badlingham Crossroads	£138	£0	£138
Dog Waste Bins x 2	Recreation Ground	£314	£0	£314
Recreation Group new Equipment (2015):-				
Cat & Mouse	Recreation Ground	£4,693	£0	£4,693
2.4m log swing with Basket Seat	Recreation Ground	£1,832	£0	£1,832
Flicky Low Level Trail	Recreation Ground	£3,160	£0	£3,160
Paired Dip Bears	Recreation Ground	£635	£0	£635
Step Up	Recreation Ground	£462	£0	£462
Pull & Press Bars	Recreation Ground	£438	£0	£438
Leg Raise Rack	Recreation Ground	£410	£0	£410
Can I help Activity Panel with Double Posts	Recreation Ground	£352	£0	£352

Safety Surface - Grassguard Tiles	Recreation Ground	£2,319	£0	£2,319	
RoSPA Post	Recreation Ground	£474	£0	£474	
Office Equipment:-					
HP 15-ac103na Laptop 15.6"	Clerk's address	£350	£350	£350	Transparency Code
HP OfficeJet 7510 All-In-One Wireless Printer / Scanner	Clerk's address	£83	£83	£83	Transparency Code
Textet 12L cross-cut shredder	Clerk's address	£23.00	£0	£23.00	
Other Equipment:-					
Projector	Lawrence Barton's address	£275	£0	£275	
Wireless Presenter	Lawrence Barton's address	£22	£0	£22	
High Viz Class 3 Jackets (4)	Sue Cornell's address	£55	£0	£55	
Machinery:-					
Snapper 48" Zero turn ride-on	Garaged at Shores Close	£3,583	£1,500.00	£3,583.00	SCC Locality Budget Cllr. Waters
Mulching kit for 48" deck	Garaged at Shores Close	£183	£0.00	£183.00	
		£94,925	£1,933	£94,925	