

FRECKENHAM PARISH COUNCIL

**Members of the Council are hereby summoned to attend
The Annual General Meeting of Freckenham Parish Council on
Monday 27th July 2020 at 7.00 pm at Freckenham Village Hall**

**Press & Public Attendance Not Allowed.
Please See Below**

AGENDA

1. To elect a Chairman for the year 2020/2021
2. Declaration of acceptance of office
3. To elect a Vice-Chairman for the year 2020/2021
4. Apologies for absence & approval of reasons tendered
5. Declaration of interest in any items on the agenda
6. Members of the public are invited to give their views on any item within the Agenda - These must be given to the Clerk or Chairman at least three days before the meeting
7. To receive reports from the County Councillor, District Councillor and to receive the Police Reports
8. To confirm the minutes of the meeting held on 16th March 2020
9. Matters arising from the Minutes not covered in the Agenda
10. To appoint Council representatives for 2020/2021 (Prior year in brackets):
 - 10.1. SALC (Cllr. Wheeler)
 - 10.2. Freckenham Shores Charity (Cllr. Cornell)
 - 10.3. Village Hall Committee (Cllr. King)
 - 10.4. Village Recorder (Mrs Marilyn Badger)
 - 10.5. Mildenhall Community Partnership (Cllr. Wheeler)
 - 10.6. West Suffolk Town & Parish Forum (Cllr. Wheeler)
 - 10.7. Village archivist. (Mrs Sandie Geddes)
11. To confirm Working Groups for 2020/2021 (Prior year in brackets):
 - 11.1. Right of Way Improvement (Cllr resigned)
 - 11.2. Standing Orders (Cllr. Wheeler & the Clerk)
 - 11.3. Risk Assessment (Cllr. Cornell & the Clerk)
 - 11.4. Emergency Planning (Cllr retired)
 - 11.5. Community Speed Watch. (Cllr. Cornell)
 - 11.6. Recreation field. (Cllr. Cornell)
 - 11.7 Neighbourhood Plan (Cllrs. Wheeler & Douch)

12. Planning:-

12.1 To consider any planning applications:-

None

12.2 To note applications pending and determined:-

DC/20/0977/TPO – crown reduction of Walnut Tree at 1 Mortimer Lane, Freckenham

Pending decision at 17.7.20

DC/20/0822/FUL – barn conversion to 1 dwelling at Elms Farm. Freckenham

Pending decision at 17.7.20

DC/20/0146/FUL - (i) change of use and conversion of agricultural building to dwelling (Class C3) (ii) change of use of agricultural land to residential garden and (iii) provision of vehicular access at 5 Mortimer Lane, Freckenham, IP28 8JD

Approved 1.7.20

DC/20/0350/TCA - (i) 1no. Yew (T1 on plan) - cut and clear branches from telephone wire back to beyond apex of roof allowing a minimum of 1 metre clearance (ii) 1no. Sycamore (T2 on plan) - cut and clear branches from telephone wire back to beyond apex of roof allowing a minimum of 1 metre clearance reducing lateral branches back to main stem (iii) 1no. Beech (T3 on plan) - reduce to a 6 metre habitat stem (iv) Yew (T5) - reduce height by 2 meters at The Old Rectory, Church Lane, Freckenham, IP28 8JF

Approved 30.3.20

12.3 Update on Neighbourhood Planning Progress

12.4 Update on Sunnica Proposal

13. Annual Parish Meeting:-

To consider holding Annual Parish Meeting

14. Recreation Ground and other assets:-

14.1 Playground/Recreation Ground Report

14.2 Update on grass cutting

14.3 Any other matters

15. Highways Inspection - Cllr Wheeler to report

16. SALC, to confirm the date of the next local area meeting as possibly the 8th September to be held on Zoom.

17. West Suffolk District Council Town & Parish Forum - the date of the next meeting to be confirmed

18. Financial Matters:-

18.1 To confirm payment of invoices (none)

18.2 To consider any invoices received after the Agenda was issued - to be tabled on the night

18.3 Clerk to update on bank balances held

18.3. To receive and approve the Receipts & Payments Account for 2019/2020 (attached)

18.4. To consider & approve the responses to the Annual Governance Statement (Section 1 of the Annual Return)

18.5. To approve the Accounting Statements for 2019-20 (Section 2 of the Annual Return).

18.6. To appoint a Responsible Finance Officer for 2020-2021

18.7. To appoint a Councillor to oversee the internal financial control for 2020-2021

19. Working Groups Report:-
19.1 Circular Walk -
19.2 Emergency Plan
19.3 Defibrillator monthly check Report
19.4 Community Speedwatch
19.5. Risk Assessment – Confirmation that this is up to date – Clerk & the Chairman
19.6. Standing Orders – Confirmation that these are up to date – Clerk & the Chairman
19.7. Financial Standing Orders - Confirmation that these are up to date – Clerk & the Chairman
- 20 Correspondence Received:-
To note any correspondence received.
- 21 Discuss the re-printing of the book, Manor of Freckenham
- 22 Urgent Business:-
Such business which, in the opinion of the Chairman, should be considered as a matter of urgency to be specified in the minutes.
- 23 Future Meetings:-
To agree dates for of the meetings for 2020/21 as follows:
- 21st September 2020
 - 16th November 2020
 - 11th January 2021
 - 15th March 2021
 - 17th May 2021

Jadi Coe
Clerk to the Council
17 Bridewell Close
Mildenhall
Suffolk
IP28 7RB
Tel: 07759 263349

Members of the public & the press are NOT allowed to attend the meeting
Due to the current government restrictions the Parish Council are unfortunately not able to invite any members of the public or press to the meeting.
If anyone has anything they would like to bring to the attention of the Parish Council in regards to any items on the agenda please contact the Clerk or Chairman.
The meeting will be available for members of the public to join via a live recording of Zoom, if you wish to do this please access Zoom from your computer, tablet or mobile and enter meeting id 848 5857 0442 and enter password 118842 alternatively for audio only you can joining via telephone by dialling 0203 481 5240.

Freckenham Parish Council
Receipts & Payments Summary 2019/20

31/03/2019	Description	31/03/2020
	<u>RECEIPTS</u>	
£12,000.00	Precept	£12,500.00
£4.15	Bank Interest	£8.20
£3,652.00	Grants	£3,920.00
£275.00	Parish Pump Advertising	£435.00
	Neighbourhood Plan grant	£6,348.00
£100.00	Other Income	
£995.75	VAT repayment	£1,077.83
£17,026.90	TOTAL RECEIPTS	£24,289.03
	<u>PAYMENTS</u>	
£841.65	Parish Pump	-£888.56
£217.66	Subscriptions	-£418.81
£147.38	Audit Fees	-£40.00
£302.13	Administration	-£255.30
£3,836.02	Clerk's Salary	-£3,750.00
£133.80	Clerk's Expenses	-£72.32
£358.30	Councillor Expenses	-£331.75
£1,155.72	Insurance	-£1,245.19
£1,045.15	Capital Expenditure	-£1,030.50
£325.00	Section 137	-£325.00
£2,172.89	Street Lighting	-£1,823.48
£543.71	Maintenance	-£793.23
£612.08	Open Spaces	-£265.48
£184.00	Miscellaneous	-£24.50
£5.00	Lease of Land	£0.00
£0.00	Footpaths	£0.00
£125.50	Training	-£26.00
£2,674.96	Neighbourhood Plan	-£1,330.09
£0.00	Contingency	£0.00
	Sunnica expenses	-£44.83
	Groundworks UK repayment of grant	-£5,131.50
£1,364.88	VAT on Payments	-£992.04
£16,045.83	TOTAL PAYMENTS	-£18,788.58

RECEIPTS & PAYMENTS SUMMARY

£899.78	Current Bank Balance as at 1 April	£1,430.95
£5,123.04	Deposit Bank Balance as at 1 April	£5,572.94
£6,022.82	sub-total	£7,003.89
£17,026.90	Total Receipts	£24,289.03
£23,049.72	sub-total	£31,292.92
£16,045.83	Less Payments	£18,788.58
£7,003.89		£12,504.34
	total	
	£0.00	

**CUMULATIVE FUNDS REPRESENTED BY
(as at 31 March)**

£5,258.70	Current Account	£5,783.88
£5,572.94	Deposit Account	£11,847.47
£10,831.64	sub-total	£17,631.35
£3,827.75	Less unrepresented cheques incl in above	£5,127.01
£7,003.89		£12,504.34