

FRECKENHAM PARISH COUNCIL

Notice of meeting to be held on
Monday 12th January 2026 at 7.30 pm at Freckenham Village Hall, Fordham Road,
Freckenham, IP28 8JB for the purpose of transacting the following business.

AGENDA

1. Welcome
2. Apologies for absence & approval of reasons tendered
3. Declarations of members interests and dispensations
4. To receive approval of minutes of the parish council meeting held on Monday 10th November 2025 from those members present at the meeting **(Paper A)**
5. Public Participation – an invitation to members of the public to make representations to Councillors. Resolutions can only be made on items on the agenda
Members of the public are invited to speak and are only permitted to speak at this point in the meeting. (Public participation shall be in accordance with Standing Orders and shall not exceed 3 minutes per individual and 15 minutes in total unless such time is extended by the Chairman of the meeting)
6. District Councillors Report
7. County Councillors Report
8. Planning Consultations
 - 8.1 To consider the proposed non-material change on the Sunnica application
 - 8.2 To consider the West Suffolk Affordable Housing Supplementary Planning Document 2026
9. To consider the Community Governance Review consultation from West Suffolk Council
10. Parish Matters
 - 10.1 To discuss maintenance of the bus shelter
 - 10.2 To discuss quotes for the bench at East View
11. Financial Matters
 - 11.1 To consider a quote for a full audit of the website to ensure accessibility
 - 11.2 To receive the current account cashbook to date **(Paper B)**
 - 11.3 To receive the deposit account cashbook to date **(Paper C)**
 - 11.4 To receive the monthly bank account balance
 - 11.5 To agree payments and expenses **(Paper D)**
12. Governance Matters
 - 12.1 To review and adopt the IT Policy **(Paper E)**
 - 12.2 To review and adopt the Freedom of Information Policy **(Paper F)**
 - 12.3 To review and adopt the Reserves Policy **(Paper G)**
 - 12.4 To review and adopt the Risk Management Policy **(Paper H)**
 - 12.5 To review and adopt the internal controls **(Paper I)**
 - 12.6 To review and adopt the Data Protection Policy **(Paper J)**

- 12.7 To review and adopt the Privacy Notice (**Paper K**)
12.8 To review and adopt the Media Policy (**Policy L**)

13. Clerks Report

14. Correspondence

15. Exchange of information

16. To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the following items in view of the confidential and personal nature of the business to be transacted. If resolved, such items to be dealt after the item that confirms details of the next meeting.

17. To approve a revised contract for the Clerk

18. To review and adopt the Staff Appraisal Policy

19. To review and adopt the Appraisal form

20. Date and time of next meeting – Monday 9th March 2026 at 7.30pm in Freckenham Village Hall, Fordham Road, Freckenham, IP28 8JB

Members of the public & the press are cordially invited to attend the meeting.

Naomi Alecock
Clerk and RFO to the Council

Dated – 7th January 2026