

FRECKENHAM PARISH COUNCIL
Minutes of Meeting held on Monday 10 July 2017
at the Village Hall, Fordham Road, Freckenham at 7.30pm

Present: Cllrs. Wheeler - Chairman, Pearson – Vice, Barton & Cornell

In Attendance: Cllr. Busuttil – Suffolk County Council, Cllr. Harvey - Forest Heath District Council, 1 parishioner and the Clerk.

Absent: Cllr. Gibbs

The following documents will be appended to the signed Minutes:-

- Agenda
- Summary Sheet on Quarter 1 Accounts

28.	<u>Apologies</u>	<u>Action</u>
	Apologies subsequently received from Cllr. Gibbs at 9.10pm.	
29.	<u>Declaration of Interest in any items on the Agenda</u>	
	No one declared an interest.	
30.	<u>Members of the public are invited to speak on any item within the Agenda for a maximum of three minutes</u>	
	One parishioner in attendance and did not wish to speak.	
31.	<u>To receive reports from:-</u>	
	<p><i>Cllr Barton arrived at 7.38pm</i></p> <p><u>County Councillor</u> – Cllr. Busuttil was welcomed by the Chairman as our new Suffolk County Councillor. Cllr. Busuttil gave a brief report concerning Highways and the relationship between Highways and Kier. The budget with any proposed cuts was also discussed along with potholes. Cllr. Wheeler brought up the Mildenhall Road which is due to be re-surfaced during this financial year, but as of yet no update has been received despite requesting one. The Chairman also brought up the fact that cat eyes in the local roads are being removed but not replaced which is a concern when resurfacing takes place.</p> <p><u>District Councillor</u> – Cllr. Harvey attended the A11 Highways meeting last month. It has been proposed to put partial signalisation traffic lights on the A11 north and southbound as well as the A1101 from Mildenhall. The works have now been approved, but will probably not commence until the end of the year or could be early 2018. The one Suffolk collaboration between Bury St Edmunds Borough Council and Forest Heath District Council is now out for consultation to become one council under the banner of West Suffolk. All Councils are being contacted for their input. The solar farm visit yesterday went well. Cllr. Harvey mentioned that the Men’s Tour of Britain cycle race is leaving from Newmarket and will come through the villages including Freckenham so could be a community event on 8 September 2017. Cllr. Pearson will look into organising something via the Village Hall.</p> <p>Police Newsletter - The Clerk had the June Police newsletter and all Councillors confirmed they had seen it.</p>	
32.	<u>To confirm the Minutes of the AGM meeting held on 8 May 2017 and the Extra-Ordinary Meeting held on 2 June 2017</u>	
	The Minutes of the AGM held on 8 May 2017 and the Extra-Ordinary Meeting held on 2 June 2017 were confirmed as an accurate record and	

	were duly signed by the Chairman.	
33.	<u>Matters Arising from the Minutes not covered in the Agenda</u> There were no matters arising.	
34.	<p><u>Planning</u></p> <p><u>34.1 Current Planning Applications</u> DC/17/0953/FUL Stud Farm Brookside Stud Badlingham Freckenham CB7 5QQ - Planning Application - (i) 1no. Dwelling and (ii) Continued Use of Existing Temporary Mobile Home Until Completion of Dwelling. Freckenham Parish Council resolved No objections.</p> <p><u>34.2 Planning Applications Determined</u> DC/17/0697/FUL 11 East View - 2no. Semi-detached dwellings and associated vehicular access – Application withdrawn / abandoned. It was noted that this property is now up for sale.</p> <p><u>34.3 Single Issue Review</u> No further update.</p> <p><u>34.4 Neighbourhood Village Plan Update</u> Cllr. Pearson attended the Neighbourhood Plan training held at Mildenhall and gave a presentation on this matter at the Freckenham Annual Parish Meeting. A few people will have to dedicate a lot of time to this matter if it is decided to go ahead.</p>	
35.	<p><u>Recreation Ground & other Assets</u></p> <p><u>35.1. Playground Report</u> Cllr. Cornell reported that all the equipment appears in good working order including the adult equipment. A new rubbish bin is required as the existing one is falling apart. Mrs Ann Wheeler has worked tirelessly weeding and sweeping the footpath which is now looking good. The path has now been edged by Mrs Wheeler too.</p> <p><u>35.2 Update on grass cutting & path weeding</u> We now have a new mower, thanks to our County Councillor. Unfortunately one of the belts came off, so Cllr. Cornell has been in touch with the manufacturer who has said it is a manufacturing fault and this has now been rectified. From September, it is planned to start trimming the hedges and the bushes. The Chairman extended thanks to Cllr. Cornell for putting the planters around.</p> <p><u>35.3 To consider replacement of damaged bench seat</u> A new 5ft bench will need to be purchased, the cost is around £500 for a decent one. The Council resolved to allow Cllr. Wheeler to source this at a maximum cost of £500.</p> <p><u>35.4 Any other matters relating to the Recreation Ground</u> Cllr. Wheeler has installed the new signs on the Recreation Ground at both entrances to the field. There has been a problem with dogs being taken into the Childrens’ Play Area. Therefore the old signs have now been put in this area to deter people from allowing their dogs in. Cllr. Barton has a spring to go on the gate to make sure it closes as appropriate.</p> <p><u>35.5 Update on Bridge plants area shuttering</u> A quotation has been received from G.C.Sore regarding this area for a total of £280 + VAT to strengthen the shuttering by tying in more timber upright posts. The Council resolved to accept this quotation and the Clerk to confirm with Graham Sore dates for the work to be completed.</p> <p><u>35.6 Overgrown hedges covering footpaths</u></p>	<p>The Clerk to investigate the cost of a new rubbish bin</p> <p>Cllr. Wheeler</p> <p>Cllr. Barton to give spring to Graham Sore for installation on the gate.</p> <p>The Clerk emailed confirmation to Graham Sore 10/7/2017</p>

	<p>supplementary documents and sent off to BDO, the External Auditor.</p> <p><u>39.5 Asset Register</u></p> <p>The Clerk confirmed that the Asset Register has been updated with the Ride-On Mower purchased in June and a copy of the Register was sent out to all Councillors with the Agenda papers for this meeting. Cllr. Cornell reported that the current hi-vis jackets do not conform to current legislation. The Council formally resolved to purchase seven of these hi-vis jackets for a cost of £15.99 each with a £4 delivery charge. Cllr. Cornell to organise this with the Clerk – to consider buying from Amazon under Freckenham Parish Council’s name so that any VAT payable can be reclaimed.</p> <p><u>39.6 Financial Risk Assessment</u></p> <p>This to be reviewed as soon as possible by the Chairman and the Clerk and presented to the next meeting in September.</p> <p><u>39.7 To consider any charitable Donations under S.137 of the Local Government Act for 2017-18</u></p> <p>The Council resolved to give £50 each to the same charities as last year, namely:-</p> <ul style="list-style-type: none"> (a) East Anglian Childrens’ Hospice (b) St Nicholas Hospice (c) East Anglian Air Ambulance (d) Royal British Legion (e) West Suffolk Samaritans (f) The Alzheimer Society <p>These will be approved and paid out at the next meeting on 11 September 2017 meeting</p>	<p>Cllr. Cornell & the Clerk</p> <p>Cllr. Wheeler & the Clerk</p>
40.	<p><u>Working Groups Report:-</u></p> <p>40.1 Circular Walk – Cllr. Barton reported that this is not currently walkable due to being overgrown. He reported that he will ask for it to be cut.</p> <p>40.2 Risk Assessment – This was reviewed by Cllr. Cornell and the Clerk on 5 July 2017 and the risks were considered to have remained static and in line with the last Risk Assessment undertaken in May 2016. However, the Clerk will be presenting the Risk Assessment in a different format & this will be sent out to all Councillors with the papers for the next meeting in September.</p> <p>40.3 Emergency Plan – Cllr. Pearson gave a brief update.</p> <p>40.4 Defibrillator monthly Check – Cllr. Barton is undertaking this, but considering getting a villager to do this. Another consideration is to ask PETS to undertake this for us.</p> <p>40.5 Community Speedwatch – Cllr. Cornell now has seven volunteers to help with this. They have been recording the amount of vehicles coming through the village. A 4.30pm speed watch took place in Elms Road last week, 14 vehicles caught speeding, the lowest speed of which was 41mph – the highest was 63mph. A box has been made to hold the camera now which makes it easier to record registration plates etc. as there is no need for someone to physically hold the camera.</p>	<p>Cllr. Barton confirmed he has requested it be cut as soon as possible.</p> <p>The Clerk</p>
41.	<p><u>BT Telephone Box</u></p> <p>Cllr. Barton handed round a poster to put through letterboxes requesting volunteers to help with the refurbishment / painting of the (old BT) phone box. The date suggested for this is 2 September 2017. Cllr.</p>	

	Wheeler suggested that we obtain a quotation from the person who painted the swings last year who can maybe get this done more speedily.	
42.	<u>Correspondence Received</u> The Clerk read out two letters:- - Community Action Suffolk thanking us for our donation (made from S.137 from the Local Government Act) of £30.00 - Suffolk County Council stating that the grant of £500 towards the cost of a new speed gun had been successful. A cheque has now been received by the Clerk and was paid into our bank account on 29 June 2017.	
43.	<u>Urgent Business</u> The Clerk reported that she has now purchased an attendance book which should be signed by each Councillor at every meeting from hereon in. She also purchased an Accident Report book and will hold this at the Parish Council address in case of accident / incident on the Recreation Ground or elsewhere on Parish Council land. Cllr. Pearson reported that the Village sign at the top of North Street is starting to deteriorate and will need to be looked at shortly. Cllr. Cornell also mentioned that certain street signs are missing – Mildenhall Road, Fordham Road, The Street and Elms Road. These will need to be replaced.	The Clerk to report to District Council
44.	To confirm the date of the next meeting as Monday 11 September 2017	

There being no further business, the meeting closed at 9.20pm.

Signed.....

Date.....