

**FRECKENHAM PARISH COUNCIL**  
**Minutes of the Meeting of Freckenham Parish Council held on**  
**Monday 24<sup>th</sup> April 2023 at 7.30 pm in Freckenham Village Hall**

Present: Cllr Cornell, Cllr Tucker and Cllr McCoig

In attendance: Clerk, Jadi Coe and seven members of the public

Cllr Cornell welcomed everyone to the meeting

**23/04/01 Apologies for absence & approval of reasons tendered**

None

**23/04/02 Declaration of interest in any items on the agenda**

Cllr McCoig item 5.1 DC/23/0537/LB

**23/04/03 Members of the public are invited to give their views on any item within the agenda**

None

**23/04/04 To confirm the minutes of the meeting held on 20<sup>th</sup> March 2023**

The minutes of the meeting held on 20<sup>th</sup> March 2023 were proposed and agreed as a true record of the meeting held.

**23/04/05 Planning:**

1.1 To consider any planning applications

DC/23/0537/LB - Proposal Application for listed building consent - a. two sash windows to front elevation b. internal and external alterations to existing garage including two roof lights and replacement flat roof c. alterations at first floor level to install one bathroom with external soil vent pipe at The Old Rectory, Church Lane, Freckenham, Suffolk, IP28 8JF

No comments were able to be made due to only two members being able to vote

DC/23/0502/VAR - Proposal Planning Application - variation of condition 10 (PD restrictions) of DC/22/1073/FUL to allow for roof mounted solar panel arrays in the construction of a. Conversion of barns to two dwellings; b. change of use of agricultural land to residential garden and associated external works as amended by plans received 23 November 2022 at Hall Farm, Church Lane, Freckenham, Suffolk, IP28 8JF.

It was proposed and agreed that Freckenham Parish Council have no objections to the application.

1.2 Freckenham Neighbourhood Plan update

The clerk confirmed that there would be a delay to the timetable. Originally the plan would go the Parish Council for approval at the scheduled meeting on 15<sup>th</sup> May 2023, however this meeting has been cancelled as the council will be inquorate as from 9<sup>th</sup> May 2023.

1.3 Worlington Neighbourhood Plan Pre-submission consultation

It was agreed to not comment on the consultation.

**23/04/06 Recreation Ground and other assets report**

Cllr Cornell confirmed the lawn mower is currently out of action and is due to be picked up by CW Kirk Lawnmowers.

Cllr Cornell confirmed that her family could no longer store the lawnmower or cut the grass due to other commitments.

It was agreed to look at the insurance policy and to look into alternative storage and cutting options.

Cllr G Tucker confirmed he would install the memorial bench.

Cllr Tucker reported that the bins were full on the playing field. The clerk agreed to look into who pays for the bins to be emptied and when they are due to be emptied.

**23/04/07 Financial Matters:**

7.1 To approve any quotes received

None

7.2 To confirm payment of invoices

It was proposed and agreed to pay the following invoices:

Payee	Details	Amount
Gipping Press	Parish Pump	£229.00
Suffolk Cloud	Website	£120.00
WS Council	Playing field lease	£5.00
Suffolk CC	Street Lights	£4,455.95

WS Council	Emptying of dog bins	£285.98
SALC	Annual membership	£202.53

7.3 To consider any invoices received after the agenda was issued - to be tabled on the night  
It was proposed and agreed to pay the following invoices:

Payee	Details	Amount
Jadi Coe	Clerk expenses	£52.63

7.4 To receive and approve the Receipts & Payments Account for 2022/2023

The clerk provided each member with a copy of the receipts and payments summary for 2022/23, see below).

It was proposed and agreed to approve the account.

7.5 To consider & approve the responses to the 2022/23 Annual Governance Statement (Section 1 of the Annual Return)

It was proposed and agreed to approve the certificate of Exemption (form 2) of the AGAR, this was signed by the RFO and Chairman

It was proposed and agreed to approve the Section 1, Annual Governance Statement 2022/23, this was signed by the RFO and Chairman

7.6 To approve the Accounting Statements for 2022-23 (Section 2 of the Annual Return)

It was proposed and agreed to approve the Section 2, Accounting Statements 2022/23, this was signed by the RFO and Chairman

### **23/04/08 Parish Council Powers**

Following the notice of uncontested election for Freckenham Parish Council being published, it has been confirmed that the Parish Council will be inquorate. West Suffolk Council have confirmed that the election will be re-run for any seats not filled and that this will be within 35 days of 4<sup>th</sup> May, although a date has yet to be confirmed.

The clerk has sought advice from SALC and they have suggested to grant the clerk the powers to make decisions and agree essential expenses.

It was resolved to grant the clerk to grant the clerk the powers to make decisions and agree essential expenses. up to the value of £500.00 to ensure the everyday running of council business continues and suspending the relevant Standing Orders and Financial Regulations in order to do so whilst the council is inquorate.

### **23/04/09 Correspondence Received**

The clerk reported SCC would not act on the report that a tree on private land was dead and a potential hazard. She confirmed she had however written to both land owners

### **23/04/10 Confirm important dates for the upcoming local elections**

There will be a poll for District Council elections on 4<sup>th</sup> May.

The Parish Council elections were uncontested, therefore there will be no poll and the current council will retire on 9<sup>th</sup> May, until the election is re-run and the council is quorate.

A reminder that photo ID is required to vote in person.

### **23/04/11 Urgent Business**

A member of the public reported that the circular path on Badlingham Road has been ploughed again. The clerk to report. A member of the village hall committee reported that no volunteers had come forward to help with the Kings Coronation celebrations therefore the event would need to be cancelled.

Cllr Cornell was thanked for her service to the Parish Council, and her attempts to get other residents to join the council.

Cllr Cornell thanked Cllrs Tucker & McCoig, the clerk, and the members of the public who regularly attend meetings, for all their support whilst she has been a councillor.

The meeting closed at 20:40

*Jadi Coe*  
Clerk to the Council

Freckenham Parish Council  
Receipts & Payments Summary 2022/23

31/03/2022	Description	31/03/2023
	<b>RECEIPTS</b>	
£13,800.00	Precept incl WSDC grant	£14,385.00
£2.31	Bank Interest	£41.57
£1,356.00	Grants	£846.48
£230.00	Parish Pump Advertising	£150.00
£4,279.00	Groundworks Neighbourhood Plan grant	£0.00
£0.00	Other Income	£0.00
£1,583.57	VAT repayment	£583.07
<b>£21,250.88</b>	<b>TOTAL RECEIPTS</b>	<b>£16,006.12</b>
	<b>PAYMENTS</b>	
£750.29	Parish Pump	-£446.00
£330.65	Subscriptions	-£310.55
£40.00	Audit Fees	-£40.00
£88.00	Administration	-£132.80
£4,589.00	Clerk's Salary	-£4,400.00
	Play park	-£1,950.00
£103.65	Clerk's Expenses	-£55.69
£100.00	Councillor Expenses	£0.00
£1,147.55	Insurance	-£1,186.56
£0.00	Capital Expenditure	-£567.47
£325.00	Section 137	-£325.00
£2,000.30	Street Lighting	£0.00
£1,109.86	Maintenance	-£384.58
£0.00	Open Spaces	-£343.90
£88.00	Miscellaneous	-£157.50
£5.00	Lease of Land	-£5.00
£0.00	Queens Jubilee	-£559.48
£0.00	Footpaths	£0.00
£0.00	Training	£0.00
£0.00	Neighbourhood Plan (from Groundworks grant)	£0.00
£0.00	Neighbourhood Plan (from SCC grant)	£0.00
£0.00	Contingency	£0.00
£0.00	Sunnica expenses	-£2,367.75
£0.00	Allotment bore hole	£0.00
£336.30	Speed guns	£0.00
£0.00	Groundworks UK repayment of grant	-£4,229.00
£583.07	VAT on Payments	-£676.88
<b>£11,596.67</b>	<b>TOTAL PAYMENTS</b>	<b>-£18,138.16</b>
	<b>Bank summary:</b>	
£472.88	Current Bank Balance as at 1 April 2022	£741.21
£11,945.08	Deposit Bank Balance as at 1 April 2022	£21,330.96
<b>£12,417.96</b>		<b>£22,072.17</b>
£21,250.88	Total Receipts as above	£16,006.12
£33,668.84		£38,078.29
£11,596.67	Less Payments as above	£18,138.16
<b>£22,072.17</b>		<b>£19,940.13</b>
£1,047.21	Current Account bank balance as at 31 March 2023	£1,019.53
£21,330.96	Deposit Account bank balance as at 31 March 2023	£19,226.60
<b>£22,378.17</b>		<b>£20,246.13</b>
£306.00	Less unrepresented cheques incl in above	£306.00
<b>£22,072.17</b>		<b>£19,940.13</b>