

FRECKENHAM PARISH COUNCIL

The Extra Ordinary Meeting of the Freckenham Parish Council on
Wednesday 18th June 2025 at 7.30pm at Freckenham Village Hall

MINUTES

In attendance:

Cllr. A Smith (Vice Chair)
Cllr. McCoig
Cllr. S Smith

Also in attendance:

Clerk Naomi Alecock and 2 members of the public.

1. Welcome

Cllr. A Smith welcomed everyone to the meeting.

2. Apologies for absence & approval of reasons tendered

Apologies were received from Cllrs. Burrow and Tucker.

3. Declaration of interest and dispensations

Item 5.3 – Cllr. A Smith

4. Public Participation

No members of public wished to speak.

5. Financial Matters

5.1 To approve the accounts for the year ending 31st March 2025

The audited 2024/25 receipts and payments summary was presented. It was **RESOLVED** to **ADOPT** the accounts as presented. Proposed by Cllr. S Smith, seconded by Cllr. McCoig. All in favour.

The Section 1 – Annual Governance Statement of the Annual Return was presented. It was **RESOLVED** to authorise the Vice Chairman and Clerk as the Proper Officer to sign the document. Proposed by Cllr. S Smith, seconded by Cllr. McCoig. All in favour.

The Section 2 – Accounting Statements of the Annual Return was presented. It was **RESOLVED** to authorise the Vice Chairman and Clerk as the Proper Officer to sign the document. Proposed by Cllr. S Smith, seconded by Cllr. McCoig. All in favour.

The Certificate of Exemption of the Annual Return was presented. It was **RESOLVED** to authorise the Vice Chairman and Clerk as the Proper Officer to sign the document. Proposed by Cllr. S Smith, seconded by Cllr. McCoig. All in favour.

5.2 To consider a quote for the removal and maintenance of the Russian vine and Bird Cherry along The Street

Two quotes were considered, one a temporary measure at £325.00 + VAT and one a more permanent measure at £1195.00 + VAT. It was **AGREED** to accept the quote for £1195.00. Proposed by Cllr. McCoig, seconded by Cllr. S Smith. All in favour.

5.3 To approve payments and expenses

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
07/06/2025	Ayentee Accountancy	Internal Audit	£75.00	£15.00	£90.00
12/06/2025	A Smith	Expenses	£48.93	£0.00	£48.93
			£123.93	£15.00	£138.93

It was **RESOLVED** to **APPROVE** the above payments and expenses. Proposed by Cllr. McCoig, seconded by Cllr. S Smith. 1 abstention.

6. Exchange of information

There was no exchange of information.

7. Date and time of next meeting – Monday 14th July 2025 at 7.30pm in Freckenham Village Hall, 7 Fordham Road, Freckenham, IP28 8JB

The meeting closed at 7.37pm.