

1. Present:

- 1.1. Councillors - D E Wheeler (Chairman); Mrs C K L Engelbrecht; N M B Martin; P J Gingell.
- 1.2. In attendance – The Clerk.

2. Election of Chairman:

- 2.1. Cllr Wheeler confirmed that he was willing to remain as Chairman if elected. Cllr Martin proposed that Cllr Wheeler be elected as Chairman; this was seconded by Cllr Gingell and unanimously agreed. Cllr Wheeler signed a Declaration of Acceptance of Office.

3. Election of Vice-Chairman:

- 3.1. Cllr Martin proposed Cllr Mrs Engelbrecht as Vice-Chairman. This was seconded by Cllr Gingell and unanimously agreed.

4. Apologies:

- 4.1. Cllr G H Calver; County Councillor Mrs Chambers; Police.

5. Declaration of Interest:

- 5.1. Cllr Wheeler – expenses claim.

6. Reports:

- 6.1. County Councillor.
 - 6.1.1.. The Clerk said that Cllr Chambers had sent though her annual report.
- 6.2. District Councillor.
 - 6.2.1.. The Clerk had not heard from Cllr Huggan.
- 6.3. Police.
 - 6.3.1.. The Clerk read out a report from the police.

7. Minutes:

- 7.1. The Minutes of the meeting held on 11th March 2009 had been previously circulated. The minutes were confirmed as a correct record and signed by the Chairman.

8. Matters Arising not covered in the Agenda:

- 8.1. Cllr Martin enquired what action had followed from the Highways inspection earlier in the year. The Chairman said that he had received an email from Suffolk County Council that matters would be dealt with in the spring, but as nothing has happened he will chase.

9. Appointment of Council Representatives for 2009-2010:

- 9.1.1.. SALC. Cllr Gingell – [Cllr Wheeler is on the Executive Committee]
- 9.1.2.. Mildenhall and District Sick Poor Fund. Mr Nial Murphy
- 9.1.3.. Freckenham Shores Charity. Cllrs Calver and Engelbrecht.
- 9.1.4.. Village Hall Committee: Cllr Wheeler.
- 9.1.5.. Village Recorder. Mrs Sandie Geddes.
- 9.1.6.. Mildenhall Community Partnership. Cllr Wheeler.
- 9.1.7.. Mildenhall Road Footway Action Group. Cllr Engelbrecht.
- 9.1.8.. Suffolk Hedgerow Survey. This to be included in the brief for the Rights of Way Working Party.

10. Freckenham and Worlington Local Housing Needs Survey:

- 10.1. The Chairman reported on a visit to a Suffolk Housing Society site in Thetford with a representative from Worlington.
- 10.2. It was **resolved** to proceed with discussions with Suffolk Housing Society – part of Icen Homes. All Members wished to be included in the discussions.
- 10.3. Members considered a number of possible locations in or adjacent to the village. Clerk to mark these on a map.

11. Parish Pump Editorial Team:

- 11.1. As the present editor – Cllr Calver – was not present the Chairman said that he would discuss with him. The reporters to remain as Mrs Dixon and Mrs Gillington.

12. Playground and other assets:

- 12.1. Following consideration of leaflets from various manufacturers it was **resolved** to proceed with the purchase of two seats from John Robertson of Sudbury for approximately £395.00 each.
- 12.2. Cllr Martin undertook to investigate the covering of the notice board in the bus shelter with a more malleable surface.

13. Planning:

- 13.1. Applications received:
 - 13.1.1..None.
- 13.2. Decisions:
 - 13.2.1..Off Elms Road – Proposed relocation of Red Lodge Transport Café and Lorry Park. ~ Refused
- 13.3. The Chairman reported on a letter received from Mr David Ball of Freckenham House concerning a garage being constructed by the owners of Unit C. Members felt that the alteration requested by the planning authority was significant and that there should have been a second round of consultations.
- 13.4. Members considered the Forest Heath Local Development Framework Core Strategy Proposed Submission Document March 2009. It was **resolved** not to make any further comments over those already submitted.

14. Risk Management:

- 14.1. The Clerk had circulated a summary of the Risk Assessment under taken by him and Cllr Engelbrecht. It was noted that there were no major points.
- 14.2. It was **resolved** to adopt the Assessment for the coming year. The Clerk to monitor the necessary actions arising from the report.

15. Forest Heath Community Health Improvement Forum:

- 15.1. Cllr Martin reported that he hoped to attend the next meeting of the Forum on 23rd June.

16. Forest Heath District Council Parish and Town Forum:

- 16.1. It was noted that the next meeting is at Beck Row Community Centre on the 16th June. The Chairman mentioned that he could not attend; Cllr Gingell said that he would.

17. Suffolk Association of Local Councils:

- 17.1. The Clerk had circulated details of the 2009/2010 training program. No Members wished to attend any of the courses.
- 17.2. Members completed a SALC Services Survey.

18. Boundary Committee:

- 18.1. Members noted that the committee are undertaking a further consultation. It was **resolved** that an East/West split (which is not one of the Committees proposals) was their preferred option and they supported the Forest Heath District Council's comments.

19. Donations Requested (Section 137):

- 19.1. Members agreed to defer this until the next meeting.

20. Annual Subscriptions:

- 20.1. It was unanimously **resolved** to subscribe during the coming year to:
- 20.1.1..Suffolk Preservation Society - £25.00
 - 20.1.2..Suffolk ACRE - £25.00
 - 20.1.3..Suffolk Association of Local Councils - £138.00

21. Financial Matters:

- 21.1. Approval was given to the payment of the following accounts-
- 21.1.1..£25.00 to Suffolk ACRE being the annual subscription.
 - 21.1.2..£25.00 to Suffolk Preservation Society being the annual subscription.
 - 21.1.3..£138.00 to SALC being the annual subscription to include two copies of The Local Councillor.
 - 21.1.4..£105.16 to NFU Mutual being the annual insurance of the tractor and mower.
 - 21.1.5..£13.60 to Cllr Wheeler for travel to Thetford and Mildenhall [Cllr Wheeler declared an interest]
 - 21.1.6..£100.00 to Cllr Wheeler being the Chairman's allowance for 2008-2009 [Cllr Wheeler declared an interest]
 - 21.1.7..£150.00 to Cllr Calver being expenses towards the editorship of the Parish Pump in 2008-2009
 - 21.1.8..£15.00 to the Clerk being the fee for his attendance at the Vitalising Rural Communities conference
 - 21.1.9..£92.00 to Hills Accounting Services for the 2008-2009 accounts Internal Audit.
- 21.2. The Clerk had circulated the accounts for 2008/2009 and the Statement of Accounts for External Audit and these were both approved.
- 21.3. Members completed the External Auditors Annual Governance Statement.
- 21.4. It was confirmed that the Clerk would be the Responsible Financial Officer for 2009-2010.
- 21.5. It was **resolved** that the Chairman should oversee internal financial control.
- 21.6. It was **resolved** that Hills Accounting Services be appointed as Internal Auditor for 2008/2009 accounts.

22. Working Group Report:

- 22.1. The Right of Way Improvement and Parish Plan (Freckenham 2000) Group had not met since the council meeting. Cllr Martin confirmed that Cllr Engelbrecht was to take over as chair of the Group.

23. Clerk's Report:

- 23.1. This had been circulated. The Clerk to contact the RAF at Mildenhall concerning low late night flights over the village.

24. Correspondence Received:

- 24.1. A folder was circulated. Details were noted.

25. Urgent Business:

- 25.1. None.

26. Next Meetings:

26.1. Provisional dates for the coming year:

2009

20th July

21st September

23rd November

2010

18th January

22nd March

24th May

Signed:

Date:

27. Present:

- 27.1. Councillors - D E Wheeler (Chairman); Mrs C K L Engelbrecht; Cllr G H Calver; P J Gingell.
- 27.2. In attendance – The Clerk.

28. Apologies:

- 28.1. None.

29. Declaration of Interest:

- 29.1. None.

30. Planning:

- 30.1. Applications received:
 - 30.1.1..Meadcroft, Fordham Road. Resubmission – erection of garage block/store with store and office over, stable block and wind turbine ~ No objections save for concern over noise from the wind turbine.
 - 30.1.2..Woodlands, East View. Erection of bungalow and detached cart lodge garage ~ No objections subject to retention of fence to west to prevent overlooking of neighbouring property.
- 30.2. Decisions:
 - 30.2.1..None

31. Urgent Business:

- 31.1. None.

32. Next Meeting:

- 32.1. Monday 20th July 2009.

Signed:

Date:

33. Present:

33.1. Councillors - D E Wheeler (Chairman); Mrs C K L Engelbrecht; Cllr G H Calver; P J Gingell.

33.2. In attendance – County Councillor S Frost; District Councillor T Huggan; The Clerk.

34. Apologies:

34.1. Police.

35. Declaration of Interest:

35.1. Cllr Calver – expenses claim.

36. Resignation:

36.1. The Chairman reported that Cllr Martin had tendered his resignation, with regret, because of his increased work commitments. The Clerk said that he would arrange for the appropriate notifications. If there was not a request for an election then the vacancy can be filled by co-option.

37. Reports:

37.1. County Councillor.

37.1.1..The Chairman welcomed Stephen Frost as the new County Councillor following the recent elections.

37.1.2..Cllr Frost said that as he had only recently been elected he was still settling in. He mentioned the delay to the Boundary Committee report on possible Unitary council(s) and that he would be considering distribution from his locality Budget in due course.

37.2. District Councillor.

37.2.1..Cllr Huggan apologised for not being able to attend recent meetings. He distributed to Members notes on various topics including the local Government review; the use of consultants by the Forest Heath planning department; the proposed dualling of the A11 from Barton Mills to Thetford and that he has not claimed for expenses in addition to his Councillor allowance.

37.3. Police.

37.3.1..The Clerk read out a report from the police.

38. Minutes:

38.1. The Minutes of the meetings held on 20th May and 5th June 2009 had been previously circulated. The minutes were confirmed as a correct record and signed by the Chairman.

39. Matters Arising not covered in the Agenda:

39.1. None.

40. Freckenham and Worlington Local Housing Needs Survey:

40.1. The Chairman reported on a joint Freckenham/Worlington meeting with Suffolk Housing Society and Suffolk ACRE when possible sites from the two villages were considered. Suffolk Housing to consult with the Local Planning Authority.

40.2. The Chairman mentioned that it might be possible to split the requirement between the two villages.

41. Parish Pump Editorship:

41.1. Cllr Calver, the present editor, declared an interest and left the meeting.

41.2. The Chairman explained the background and said that Cllr Calver was prepared to continue on the basis of a remuneration of £100.00 per issue (£400 per annum) to include all expenses. It was **resolved** that Cllr Calver should continue as editor with a remuneration of £100.00 per edition.

41.3. Cllr Calver returned, the proposal was put to him, which he accepted. Arrangement to start as from 1st April 2009. Agreed that he would submit an account half-yearly.

42. Playground and other assets:

42.1. The Clerk reported that he had not purchase the two seats following the vandalism of the other seat in the play area. It was **resolved** that despite this timber seats should be acquired rather than supposedly vandal proof.

42.2. The Clerk to enquire of Mr Terry Anderson whether he could repair the damaged seat.

42.3. The Clerk said that he had investigated a suitable covering for the notice board in the bus shelter that could be acquired from Ridgeons. It was **resolved** that he should proceed with this.

43. Planning:

43.1. Applications received:

43.1.1..None.

43.2. Decisions:

43.2.1..Woodlands, East View ~ New bungalow. Granted subject to conditions

43.2.2..Meadcroft, Fordham Road ~ Erection of a garage block/store and stable block. Granted subject to conditions (proposed wind turbine withdrawn from application).

43.3. Cllr Engelbrecht mentioned that there appeared to be an occupied caravan to the rear of Mr Webb's property in East View and another in the yard owned by John Cole.

44. Forest Heath Community Health Improvement Forum:

44.1. Cllr Martin had attended the meetings of the Forum in the past. The Clerk to let all know the date of the next meeting to see whom could attend.

45. Forest Heath District Council Parish and Town Forum:

45.1. It was noted that the next meeting is at the Red Lodge Millennium Centre on the 13th October.

46. Suffolk Association of Local Councils:

46.1. It was **resolved** to enter the *Parish Pump* into the "Newsletter of the Year 2009".

47. Boundary Committee:

47.1. Members noted that the committee's recommendations had been further delayed.

48. Donations Requested (Section 137):

48.1. Following some discussion it was **resolved** to donate £60.00 each to the same charities as in 2008/2009 being Suffolk Accident Rescue; East Anglian Air Ambulance; St Nicholas Hospice; West Suffolk Blind Association; Royal British Legion and Vitalise.

48.2. It was also **resolved** to donate £80.00 each to the Brandon and Mildenhall CAB and to the Newmarket CAB. [Section 142]

49. St Andrew's Church:

49.1.1..The Chairman reported that the PCC propose to install a composting lavatory at the church and that a planning application would have to be made. It was unanimously **resolved** that the application should be made by the Council on behalf of the PCC. The council will benefit from the fee concession.

50. Financial Matters:

50.1. Approval was given to the payment of the following accounts-

50.1.1..£28.00 to SALC for the hard copy of Legal Topic Notes.

50.1.2..£272.55 to SALC being the purchase of a projector.

50.1.3..£55.66 to SLCC for the latest edition of the Local Council Administration by Charles Arnold Baker.

50.1.4..£80.00 to the Brandon and Mildenhall Citizens Advice Bureau. [Section 142].

50.1.5..£80.00 to the Newmarket Citizens Advice Bureau. [Section 142].

50.2. Free Resources Expenditure. Resolved that the Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972 should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure namely: £60.00 to each of Suffolk Accident Rescue Service; East Anglian Air Ambulance; St Nicholas' Hospice; West Suffolk Blind Association; vitalise and the Royal British Legion.

51. Working Group Report:

51.1. Cllr Mrs Engelbrecht reported that the Right of Way Improvement and Parish Plan (Freckenham 2000) Group had not met since the last council meeting. She had been in touch with Suffolk County Council and the contact, Clair Dixon, was on secondment but Alistair McVale had agreed to set up a meeting.

51.2. It was agreed that Cllr Gingell should join the Group.

52. Clerk's Report:

52.1. The Clerk reported that there was no additional information since the report for the last meeting that had not been covered by the agenda.

53. Correspondence Received:

53.1. A folder was circulated. Details were noted.

54. Urgent Business:

54.1. None.

55. Next Meeting:

55.1. As Cllr Calver was away on the proposed date of 21st September it was agreed to alter the meeting date to Thursday 1st October.

Signed:

Date:

56. Present:

- 56.1. Councillors - D E Wheeler (Chairman); Mrs C K L Engelbrecht; Cllr G H Calver; P J Gingell; (L Barton).
56.2. In attendance – District Councillor T Huggan; PCSO Dawn Rowan; The Clerk.

57. Apologies:

- 57.1. County Councillor Stephen Frost.

58. Declaration of Interest:

- 58.1. Cllr Wheeler – as Chairman of Suffolk ACRE in connection with Insurance.

59. Composition of the Council:

- 59.1. The Chairman reported that as there had not been a request for an election then the vacancy could be filled by co-option. He had one prospective candidate, Mr Lawrence Barton, and enquired if any Member had another prospective candidate. As there were no other nominations Mr Barton was unanimously co-opted. Mr Barton signed the Declaration of Acceptance of Office and the Chairman welcomed him to the Council.

60. Reports:

- 60.1. District Councillor.
60.1.1..Cllr Huggan circulated a written report and spoke about the proposed dualling of the A11 from Barton Mills to Thetford; the District Auditor's report; Palace House stables and the resignation of Cllr Terry Waters.
60.2. Police.
60.2.1..PCSO Rowan reported that there have been six crimes during the past three months – three burglaries and three criminal damage. She mentioned that the longer nights tended to increase crime and that the police are tasked with reducing this. There was a speed check in the village that resulted with three cautions and two penalties. She also mentioned that Worlington are considering purchasing a speed gun at a cost of about £1,500.

61. Minutes:

- 61.1. The Minutes of the meeting held on 20th July had been previously circulated. The minutes were confirmed as a correct record and signed by the Chairman.

62. Matters Arising not covered in the Agenda:

- 62.1. None.

63. Community Speed Watch:

- 63.1. Members agreed that for this to be progressed there must be a pool of volunteers to undertake the checks. The Clerk to request volunteers through the *Parish Pump*.

64. Gambling Act 2005:

- 64.1. The Clerk had circulated Forest Heath District Council's Statement of Principles Consultation. It was **resolved** that Members respond individually.

65. Insurance:

65.1. The Clerk had circulated details concerning the renewal of the insurance cover as from 1st October. Cover was agreed, and in order to obtain a discount it was **resolved** to enter into a five year agreement.

66. Freckenham and Worlington Local Housing Needs Survey:

66.1. The Clerk reported that he has written to Suffolk County Council and the agent to the Freckenham Estate who both indicated that they would consider an approach. This had been passed on to the Suffolk Housing Society who would continue the negotiations.

66.2. The Clerk mentioned that Suffolk Housing had not heard from Worlington.

67. Planning:

67.1. Applications received:

67.1.1..None.

67.2. Decisions:

67.2.1..None.

67.3. The Clerk had circulated details on the Forest Heath District Council Core Strategy submission. This was noted.

67.4. The Clerk had circulated details on the East of England Regional Assembly's public consultation on the East of England Plan > 2031. This was noted.

67.5. The Clerk mentioned that he had received the draft consultation on the Master Plan for Ely.

68. Forest Heath District Council Parish and Town Forum:

68.1. It was noted that the next meeting is at the Red Lodge Millennium Centre on the 13th October.

69. Suffolk Association of Local Councils:

69.1. The Clerk mentioned forthcoming training sessions, including one for new Councillors. Cllr Barton agreed to attend the four evening sessions in November/December. Members **resolved** to meet the cost of £90.00 plus travelling.

69.2. The Clerk mentioned the details for the forthcoming AGM. Cllrs Wheeler, Engelbrecht and Calver and the Clerk to attend.

70. Boundary Committee:

70.1. The Chairman said that three district councils (including Forest Heath) had lodged an appeal.

71. Financial Matters:

71.1. Approval was given to the payment of the following accounts-

71.1.1..£866.53 to Suffolk County Council for street light maintenance and energy for 1st April to 30th September 2009.

71.1.2..£155.25 to BDO Stoy Hayward being the fee for the External Audit.

71.1.3..£1,500.00 to the Clerk being his salary for the first half of the year.

71.1.4..£907.71 to Suffolk ACRE Services for insurance cover from 1st October 2009.

71.2. The Clerk had circulated the report from the External Auditors following completion of the audit. The Auditors had noted that due to the required rounding of figures there was a £1 error in one of the additions. The report was noted.

72. Working Group Report:

72.1. Cllr Mrs Engelbrecht reported that the Right of Way Improvement and Parish Plan (Freckenham 2000) Group had not met since the last council meeting. She had been in touch with Suffolk County Council and the contact, Clair Dixon, was due back in the New Year, when it was hoped to have a meeting.

73. Clerk's Report:

73.1. The Clerk report, which had been circulated, was noted. It was **resolved** that the Clerk should obtain a quotation for the renewal of the slab for the seat in The Street as this has subsided. The Chairman mentioned that he understood £750 may be available from the County Councillor's locality budget

74. Correspondence Received:

74.1. A folder was circulated. Details were noted.

75. Urgent Business:

75.1. None.

76. Next Meeting:

76.1. Monday 23rd November 2009 at 7.00 pm.

Signed:

Date:

77. Present:

- 77.1. Councillors - D E Wheeler (Chairman); Mrs C K L Engelbrecht; P J Gingell;
L J Barton.
- 77.2. In attendance – The Clerk.

78. Apologies:

- 78.1. Cllr G H Calver.

79. Declaration of Interest:

- 79.1. None.

80. Planning:

- 80.1. Applications received:
 - 80.1.1..Meadcroft, Fordham Road. Change of use of part of dwelling to form a day nursery. No objection in principle to a day nursery but considerable concern over the safety aspects over delivery/collection of children, therefore unable to support.
- 80.2. Decisions:
 - 80.2.1..None
- 80.3. Draft Freckenham Conservation Area Appraisal – The Clerk had circulated details. The proposal is due to go out to public consultation shortly with comments to be made early in the New Year. It was **resolved** that information should be included in the next Parish Pump and a General Parish Meeting, to which a representative from Forest Heath District Council should be invited, should be held on Monday 14th December at 7.00 pm.
- 80.4. Members noted that the applicant for the proposed Lorry Park off Elms Road had appealed against the decision to refuse.

81. Urgent Business:

- 81.1. The Clerk mentioned that there was an invitation from Newmarket Town Council to a reception on 26th November to outline a project aimed at creating a lasting legacy resulting from the London 2012 Olympic and Paralympic Games. Cllr Wheeler and the Clerk to attend.
- 81.2. The Clerk read out an email received from the Chair of Chattisham and Hintlesham Parish Council concerning a proposed line of pylons that would go through the parish and their campaign that the lines should be laid underground. It was **resolved** to support this campaign.

82. Next Meeting:

- 82.1. Monday 23rd November 2009.

Signed:

Date:

83. Present:

- 83.1. Councillors - D E Wheeler (Chairman); Mrs C K L Engelbrecht; Cllr G H Calver; P J Gingell; L J Barton.
83.2. In attendance – The Clerk; 4 members of the public.

84. Apologies:

- 84.1. County Councillor Stephen Frost; PCSO Dawn Rowan.

85. Declaration of Interest:

- 85.1. Cllr Gingell – as a member of the Village Hall Committee in connection with Support for Arts and Entertainment (*Minute 95*).
85.2. Cllr Calver – in connection with his expenses (*Minute 98.1.3*).

86. Reports:

- 86.1. County Councillor.
86.1.1..The Chairman reported that Cllr Frost has indicated that he will approve the request for £750 from his Locality Budget.
86.2. District Councillor.
86.2.1..No report
86.3. Police.
86.3.1..PCSO Rowan submitted a report that there had been three crimes since the last meeting. She also reported that there are to be street meetings in rural parishes during December. Cllr Calver to ascertain the date so that the information can be included in the forthcoming *Parish Pump*.

87. Minutes:

- 87.1. The Minutes of the meetings held on 1st October and 12th November had been previously circulated. Subject to the correction of a misspelling in the latter the minutes were confirmed as a correct record and signed by the Chairman.

88. Matters Arising not covered in the Agenda:

- 88.1. None.

89. RoSPA Report:

- 89.1. The Clerk had circulated a copy of the report on the playground equipment and recreation area. Members noted that action was required over moles, bolts on the slide, the basketball net, nettles on the footpath and various signs. All were classified as low risk, except for the moles (medium risk).

90. Telephone Kiosk:

- 90.1. The Clerk had circulated a letter from BT Payphones. It was **resolved** not to adopt the kiosk.

91. Community Speed Watch:

- 91.1. The Clerk mentioned that three members of the public had volunteered to be involved with the Speed Watch. Cllrs Calver, Gingell and Barton also volunteered. The Clerk to liaise with Worlington and Barton Mills over the possible sharing of the cost of the speed gun.

92. Freckenham and Worlington Local Housing Needs Survey:

- 92.1. The Clerk reported that he had been in touch with Suffolk Housing as the two sites selected had been identified in the LDF as possible areas for development. Suffolk Housing to reconsider.
- 92.2. The Clerk mentioned that Suffolk Housing had still not heard from Worlington.

The Chairman suspended Standing Orders to allow members of the public to speak on the planning appeal for a proposed Lorry Park off Elms Road.

Following some discussion Standing Orders were reinstated.

93. Planning:

- 93.1. Applications received:
 - 93.1.1..None.
- 93.2. Decisions:
 - 93.2.1..None.
- 93.3. It was noted that the planning officer would attend the Parish Meeting on 14th December to discuss the Draft Freckenham Conservation Area Appraisal.
- 93.4. The Chairman, having previously circulated the minutes, reported on a meeting in Red Lodge concerning the appeal against the decision to refuse an application for a Lorry Park off Elms Road. Request had been made at the meeting for a pledge of financial support to present a case to the Inspector at the public inquiry through a planning consultant and, hopefully, a barrister. Members main concern was the probability of increased lorry traffic on Elms Road and through the village on the B1102. It was **resolved** by a majority of three to two to pledge a maximum of £300. Cllrs Barton and Calver to prepare a leaflet to be delivered to all residents informing them of the planning appeal and setting out how they could pledge money to the Red Lodge Action Group. The Clerk to ascertain if there could be an extension of time for objections to be lodged with the Planning Inspectorate (present date being 2nd December).

94. Forest Heath District Council Parish and Town Forum:

- 94.1. It was noted that the next meeting is on the 23rd February 2010.

95. Support for Arts and Entertainment:

- 95.1. A letter to the Clerk from Mr Murphy had been circulated suggesting that the parish council should underwrite events in the village hall. As the village hall committee are known to have adequate funds in hand it was **resolved** not to support any functions at the present time.

96. Suffolk Association of Local Councils:

- 96.1. The Clerk had circulated details concerning Winter Warmers. No Member wished to attend.

97. Budget for 2010/2011:

- 97.1. The Clerk had circulated a draft proposal. This was considered in detail. Proposals discussed to be circulated and considered again at the January meeting.

98. Financial Matters:

- 98.1. Approval was given to the payment of the following accounts-
 - 98.1.1..£79.35 Playsafety Ltd being the RoSPA Report.
 - 98.1.2..£69.00 to SALC for Members attendance at the AGM.
 - 98.1.3..£220.00 to Cllr Calver being £200.00 for his editorial fee for the first two editions of the *Parish Pump* and £20.00 travel expenses to the SALC AGM.

99. Working Group Report:

99.1. Cllr Mrs Engelbrecht reported that the Right of Way Improvement and Parish Plan (Freckenham 2000) Group would meet in the New Year.

100. Clerk's Report:

100.1. The Clerk report, which had been circulated, was noted.

101. Correspondence Received:

101.1. A folder was circulated. Details were noted.

102. Urgent Business:

102.1. None.

103. Next Meeting:

103.1. Monday 18th January 2010 at 7.00 pm.

Signed:

Date:

104. Present:

- 104.1. Councillors - D E Wheeler (Chairman); Mrs C K L Engelbrecht; P J Gingell; L J Barton.
- 104.2. In attendance – The Clerk.

105. Apologies:

- 105.1. Cllr G H Calver.

106. Declaration of Interest:

- 106.1. None.

107. Planning:

- 107.1. Applications received:
 - 107.1.1.. Flat B Freckenham House, Mildenhall Road ~ Erection of Tree House and walkway with lookout platform. Clerk explained that the applicant had withdrawn as the tree officer and planner had concerns.
 - 107.1.2.. Land at Bay Farm Worlington ~ County Application: Proposed revision of phasing of mineral extraction and restoration to permit phase 7 to be extracted prior to subsequent development (Variation of condition 48 of permission F/09/0389, with consequential amendments to conditions 1, 21 and 22 in respect of references to approved drawings and documentation). Planning phase is to be renumbered in event of approval. No objections except for lack of screening of the proposed works adjacent to Elms Road.

108. Urgent Business:

- 108.1. None.

109. Next Meeting:

- 109.1. Monday 18th January 2010.

Signed:

Date:

83. Present:

- 83.1. Councillors - D E Wheeler (Chairman); Mrs C K L Engelbrecht; Cllr G H Calver; P J Gingell; L J Barton.
- 83.2. In attendance – The Clerk.

84. Apologies:

- 84.1. County Councillor Stephen Frost; PCSO Dawn Rowan.

85. Declaration of Interest:

- 85.1. None

86. Reports:

- 86.1. County Councillor.
 - 86.1.1..No report.
- 86.2. District Councillor.
 - 86.2.1..No report
- 86.3. Police.
 - 86.3.1..PCSO Rowan submitted a report that there had been no crimes since the last meeting. She also reported on the teams present tasking; that the mobile Police Station only had two visitors when it visited the village on 7th December; that speed checks were carried out on 7th December 2009 and 10th January 2010 (no offenders) and that the team is now based at Forest Heath District Council's offices.

87. Minutes:

- 87.1. The Minutes of the meetings held on 23rd November 2009 and 11th January 2010 had been previously circulated. These were confirmed as a correct record and signed by the Chairman.

88. Matters Arising not covered in the Agenda:

- 88.1. None.

89. Community Speed Watch:

- 89.1. The Clerk mentioned that there are six volunteers to be involved with the Speed Watch. The Chairman said that he understood that Worlington were progressing with the purchase of a speed gun and that Barton Mills had said that they were not interested. The Clerk to liaise with Worlington over the possible sharing of the cost of the speed gun.

90. Planning:

- 90.1. Applications received:
 - 90.1.1..None.
- 90.2. Decisions:
 - 90.2.1..Meadcroft, Fordham Road. Change of use of part of dwelling to form a day nursery. ~ Approved with conditions.
- 90.3. The Clerk reported that following the Parish Meeting on 14th December to discuss the Draft Freckenham Conservation Area Appraisal he had spoken with the planning officer. The officer had not yet undertaken an inspection of various proposals suggested at the meeting.

- 90.4. The Clerk had circulated a letter from Forest Heath District Council concerning their consultation on the Draft Supplementary Planning Document: Open Space, Sport and Recreation. It was **resolved** that members should respond individually.
- 90.5. The Clerk had circulated a letter from Suffolk County Council concerning their Pre-submission consultation on Waste Core Strategy and accompanying Final Sustainability Appraisal Report. Members had no comment on the documents.

91. Forest Heath District Council Parish and Town Forum:

- 91.1. It was noted that the next meeting is on the 23rd February 2010.

92. Forest Heath Community Health Improvement Forum:

- 92.1. It was noted that the next meeting is on the 1st March 2010. No member is able to attend.

93. Rural Coffee Caravan Information Project:

- 93.1. The Clerk had circulated details. It was **resolved** to invite the caravan twice a year. The Chairman reported that the village hall committee had no objection to the use of the car park.

94. Budget for 2010/2011:

- 94.1. The Clerk had circulated a second budget draft proposal. This was approved.
- 94.2. It was **resolved** to set the Precept for 2010/2011 at £7,600.

95. Financial Matters:

- 95.1. Approval was given to the payment of the following accounts:-
- 95.1.1..£43.32 to DF Neal for fuel for the tractor during 2009.
 - 95.1.2..£103.50 to SALC for councillor training for Cllr Barton.
 - 95.1.3..£826.51 to Suffolk County Council for maintenance and energy for streetlights October 2009 to March 2010.
 - 95.1.4..£17.53 to Thurlow Nunn Standen for tunnel mole traps.
 - 95.1.5..£72.00 to Society of Local Council Clerks being the Clerks membership for 2010.
 - 95.1.6..£372.00 to The Great Outdoors being the cutting of the play area during 2009.

96. Working Group Report:

- 96.1. Cllr Mrs Engelbrecht reported that the Right of Way Improvement and Parish Plan (Freckenham 2000) Group would meet later in the year after the Suffolk County Council officer had returned to post.

97. Clerk's Report:

- 97.1. The Clerk's report, which had been circulated, was noted. Cllrs Barton and Calver undertook to deal with the protruding bolt on the slide.

98. Correspondence Received:

- 98.1. A folder was circulated. Details were noted.

99. Urgent Business:

- 99.1. None.

100. Next Meeting:

- 100.1. Monday 22nd March 2010 at 7.00 pm.

Signed:

Date:

FRECKENHAM PARISH COUNCIL
Minutes of an Extra Ordinary Meeting held on 22nd February 2010
at Freckenham Village Hall, Fordham Road at 7.00 p.m.

110. Present:

- 110.1. Councillors - D E Wheeler (Chairman); Mrs C K L Engelbrecht; G H Calver; P J Gingell.
- 110.2. In attendance – The Clerk.

111. Apologies:

- 111.1. Cllr L J Barton.

112. Declaration of Interest:

- 112.1. None.

113. Planning:

- 113.1. Applications received:
 - 113.1.1.. 16 The Street (Pound Cottage) ~ Erection of two storey side extension. No objections.

114. Urgent Business:

- 114.1. None.

115. Next Meeting:

- 115.1. Monday 22nd March 2010.
- 115.2. The Chairman mentioned that he would be away on the date agreed for the AGM for 2010/2011, the 24th May 2010. It was agreed that the meeting should be moved to Friday 28th May.
- 115.3. Provisional dates were considered for the Annual Parish Meeting being Monday 19th April, or possibly the 26th April.

Signed:

Date:

101. Present:

101.1. Councillors - D E Wheeler (Chairman); Mrs C K L Engelbrecht; P J Gingell;
L J Barton.

101.2. In attendance – County Councillor Stephen Frost; District Councillor Tim Huggan; the Clerk; 9 parishioners.

102. Apologies:

102.1. Cllr G H Calver; PCSO Dawn Rowan.

103. Declaration of Interest:

103.1. None

104. Reports:

104.1. County Councillor.

104.1.1.. Cllr Frost said that he proposed to fund the costs involved in setting up the Community Speed Watch in his Ward, including the purchasing the radar gun, from his Locality Budget.

104.1.2.. Cllr Frost said that he would chase the highways department over the outstanding maintenance.

104.2. District Councillor.

104.2.1.. Cllr Huggan said that he did not support the District Council's proposed 3% increase in the budget; that he had queried the estimated planning income; that he had spoken at the Truck Stop Inquiry against the proposal and that he had taken action when Sainsbury's contractors had taken over the disabled parking area – now moved.

104.3. Police.

104.3.1.. PCSO Rowan submitted a report that there had been one crime since the last meeting when cash and other items had been stolen from a business premises. She also reported on the teams present taskings; that the mobile Police Station will visit the village on 6th April; and that proposed Parish Council Quiz had been re-arranged for 28th April.

105. Minutes:

105.1. The Minutes of the meetings held on 18th January and 22nd February 2010 had been previously circulated. These were confirmed as a correct record and signed by the Chairman.

106. Matters Arising not covered in the Agenda:

106.1. None.

107. Community Speed Watch:

107.1. The Chairman mentioned that the joint proposal with Worlington was proceeding. He thanked Cllr Frost for his kind offer of financial support.

108. Planning:

108.1. Applications received:

108.1.1.. White House Farm, North Street. Internal alterations, repairs and refurbishment. ~ No objections.

108.1.2.. Land off Elms Road. Change of use of land to a residential caravan site for two gypsy families with a total of 5 caravans; the erection of two

community buildings and the erection of a 2m high fence. The site is mostly in Red Lodge parish. ~ Members had received comments from parishioners prior to the meeting. Bearing these in mind and having considered the details of the application they objected to the proposal on the basis that there are gypsy sites in Beck Row. Should the DC be mindful to approve Members considered that the conditions should include: personal to the applicants; landscaping in the adjacent owned area; fence the whole site.

108.1.3.. St Andrew's Church. Erection of timber shed to house composting toilet and laying of honeycomb mating walkway. No comment as the application had been made by the council.

108.2. Decisions:

108.2.1.. None received.

108.3. The Clerk had circulated the Cambridge and Peterborough proposed submission consultation on Minerals and Waste. Members did not wish to comment on the document.

109. Forest Heath Community Health Improvement Forum:

109.1. It was noted that the next meeting is on the 1st July 2010. Cllrs Engelbrecht and Gingell said that they hoped to attend.

110. Financial Matters:

110.1. Approval was given to the payment of the following accounts:-

110.1.1.. £23.20 to Cllr Wheeler for travel to the SALC AGM [Cllr Wheeler declared an interest]

110.1.2.. £15.00 to Cllr Wheeler for the purchase of photograph for Parish Pump from Cambridge News [Cllr Wheeler declared an interest]

110.1.3.. £86.57 to the Clerk being reimbursement of the Planning Application fee.

110.1.4.. £910.04 to John Robertson Ltd for the supply of two benches.

110.1.5.. £1,959.94 to the Clerk being half-year salary and expenses for 2009/2010.

110.2. The Clerk has circulated information supplied by the External Auditor concerning the effectiveness of the Internal Audit. This was reviewed and it was **resolved** that the scope, independence, competence, relationships and reporting were being adequately achieved.

110.3. The Clerk recommended that Hills Accountancy be requested to undertake the Internal Audit of the 2010/2011 accounts. This was approved.

111. Working Group Report:

111.1. Cllr Mrs Engelbrecht reported that the Right of Way Improvement and Parish Plan (Freckenham 2000) Group would meet later in the year. Mrs Leitch to be approached over undertaking a hedgerow survey.

111.2. Risk Assessment. The Clerk reported that he and Cllr Engelbrecht proposed to review the present Risk Assessment.

111.3. Review of Standing Orders. The Clerk had reported that the revised Model form was now published. The Chairman and Clerk to review and report to council in due course.

112. Annual Parish Meeting:

112.1. Agreed that the guest speaker should be Mr Boyd Nicholas of Forest Heath District Council so that he could update parishioners on the proposed Conservation Area.

113. Clerk's Report:

113.1. The Clerk's report, which had been circulated, was noted. In particular Members agreed that the request for a bus shelter at Pound Corner should be progressed and grant aid sought; **resolved** that the estimate of £392.00 + VAT be accepted for fixing the new seat in The Street on a new slab and that a quotation be obtained for the various signs recommended in the RoSPA report.

114. Correspondence Received:

114.1. A folder was circulated. Details were noted.

115. Urgent Business:

115.1. None.

116. Next Meeting:

116.1. Friday 28th May 2010 at 7.00 pm.

Signed:

Date: